



17 October, 2017

Dear Parents/Care givers of Year 6 students,

Thank you to the 44 families who returned the graduation survey. 34 families voted for the School Hall and 10 for the Events Centre. This means we will be holding graduation in our school hall. This has reduced the cost from \$35 to \$25.

- **Date:** Tuesday, 5th December, 2017
- **Time:** Students to arrive at 5:00pm for a prompt 6.30pm start (5:00-6:00 for photos) – finishing approximately 9:00pm
- **Venue:** Edens landing State School Multipurpose hall
- **Type:** Formal ceremony which includes a graduation cake and disco for the Year 6 students afterwards
- **Dress:** Smart casual (not formal) - School appropriate attire is expected: No midriff, low cut dresses/tops, short skirts, high heels or excessive make up for the girls. Boys should be dressed neatly, suits are not appropriate but a collared shirt is required (No tee-shirts and board shorts please). It is fun for our Year 6 students to dress up on their special night; however we ask that parents keep the occasion in perspective. This is a Year 6 graduation, not a Year 12 formal.
- **Cost: \$25 per graduating student (This includes 1 free student ticket, 2 free tickets for parents and a graduation pack)**

What is a graduation pack? This package contains a graduation certificate and senior photograph, a senior year book (each student has their own dedicated space in the year book) and a Media Presentation (On USB) capturing some of the wonderful experiences of year 6, from camp right through to graduation night.

Please note: This is a ticket only event. Each student will be allocated **two (2)** seats for **parents** (not siblings) within the payment price. Our hall is smaller than the Events Centre, so additional seating will be extremely limited and will be distributed on a **first-in-first-served basis** to two household families only. Each two household family can apply for (no more than) 2 additional **adult** tickets (for parents only), on the return slip attached. No other tickets will be distributed.

Additional Media Presentations are available at a cost of 7.50 each. There is no limit on the number of USBs available.

OPTIONS FOR PAYMENT

DIRECT DEPOSIT/ INTERNET BANKING	School's Bank A/c Name	Edens Landing State School
	BSB Number	064-401
CASH/EFTPOS	Account Number	10158334
	Child's Reference Code	Child's last name & initial
	Activity Reference Code	2017Grad
OFFICE PAYMENTS WINDOW		
Wednesday Only: 8.15 – 10.30am CASH OR EFTPOS		
<i>Only students who have paid in full by 10.00am on 22.11.17 will be able to participate. Late payments will not be accepted.</i>		

As you know many hands make light work! Any parents, able to help pack up at the end of the night, please indicate on the return slip attached. Please return the slips attached to the office by Wednesday, 22 November, to help us plan for the evening.

Kind Regards

Cheryl Gibson
Deputy Principal

Kim Minter
Business Services Manager

Gail Quigley
Principal

Please return this slip to the office by Wednesday, 22 November, 2017

Student's name: _____ Class: _____

- My child is attending Year 6 Graduation in 2017 and I have enclosed \$25 payment.
- My child is attending graduation and I have paid on line - RCT number _____
- I require additional tickets as outlined below
- I will help pack up at the end of the night
- My child will not be attending Year 6 Graduation in 2017 and does not require a graduation pack.
- My child will not be attending graduation but requires a grad pack. I have enclosed \$25 payment.
- My Child will not be attending graduation but I have paid on line for grad pack-RCT _____

I acknowledge that late payments will not be accepted

Request for **additional seating** for two household families only:

***Please remember that this seating is for parents only, siblings or extended family are not able to attend as there is not enough room in the hall.**

Name: _____	Relationship to student: _____
Name: _____	Relationship to student: _____

- I wish to order ___ additional seat/s (max 2)

Parent Signature: _____

Please return this slip to the office by Wednesday, 22 November, 2017

Student's name: _____ Class: _____

- I would like to purchase ___ additional copy of the Year 6 Media Presentation (on USB) at a cost of \$7.50 each. I have enclosed \$___ payment.
- I would like to purchase ___ additional copy of the Year 6 Media Presentation (on USB) at a cost of \$7.50 each. I have paid on line - RCT number _____
- I acknowledge that late orders and late payments will not be accepted**

Signed Parent/ Carer _____

Insurance disclaimer: Please be aware that when involved in activities there is an inherent risk of physical injuries occurring. Injuries may occur without any negligence on the part of the school and in such circumstances the responsibility for the injury and any associated costs will rest with you, not the school. Please take this into consideration in deciding whether or not to allow your child to participate in this activity. You may choose to obtain private insurance coverage, and the school would appreciate details of any medical/accident insurance you have in place for your child.